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Installation Management Command
US Army Garrison Fort Belvoir
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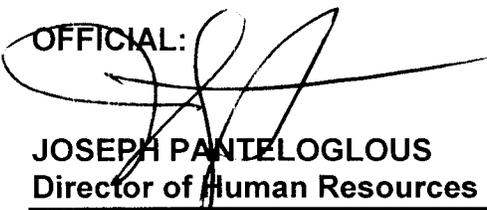
Fort Belvoir Police

MOTOR VEHICLE TRAFFIC SUPERVISION

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History This regulation was last published 13 February 2006. This printing publishes changes made since that date.

Summary This is a revised regulation. It establishes procedures and guidelines for the operation of privately owned vehicles, registration, and various traffic requirements on the installation.

Applicable This regulation applies to all personnel utilizing or traveling upon Fort Belvoir, including tenant units.

Suggested Improvements The proponent of this regulation is the Directorate of Emergency Services, US Army Garrison Fort Belvoir. Users are invited to send comments and suggested improvements on DA Form 2028, Recommended Changes to Publications and Blank Forms, to The Directorate of Emergency Services, 6080 Abbott Road, Fort Belvoir, Virginia 22060-5406.

Distribution This regulation is distributed through the Fort Belvoir Homepage at <http://www.doim.belvoir.army.mil/pubs/Belvoir/PDF/TableofContentsFBmain.html>.

*This regulation supersedes Fort Belvoir Regulation 190-5, dated 13 February 2006.

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SECTION I GENERAL

1. Purpose. To establish a traffic and vehicle regulation for Fort Belvoir and to prescribe the responsibilities of vehicle operators on the installation. For military personnel, violation of the provisions of this regulation will provide a basis for criminal prosecution under the Uniform Code of Military Justice and other applicable laws and regulations.

2. References.

A. DoD Manual 4160.21-M, Defense Materiel Disposition Manual, 18 August 1997.

B. Army Regulation 190-5, Motor Vehicle Traffic Supervision, 22 May 2006.

C. Fort Belvoir Regulation 420-12, Ice and Snow Removal, 30 May 2002.

D. DoD Directive 2000.12, DoD Antiterrorism (AT) Program, December 13, 2007.

3. Scope. This regulation applies to all units and activities assigned and/or attached to Fort Belvoir including tenant units.

4. Scope of Enforcement. This regulation specifically adopts selected portions of the Code of Virginia, 1950, as amended, and the Uniform Vehicle Code and sets forth traffic/vehicle registration rules unique to the military. Although not restated in full in this regulation, all provisions of the Code of Virginia pertaining to motor vehicle and pedestrian traffic laws not otherwise expressly superseded herein are expressly adopted and made applicable to this installation. Criminal violations of the Code of Virginia are assimilated to the installation under 18 USC 13 and infractions may be executed under the provisions of 32 Code of Federal Regulation 634.4 and 32 Code of Federal Regulation 210. Criminal violations and infractions are subject to prosecution before the United States Magistrate or a Federal District Court for military or civilian offenders, as appropriate. Active duty military violators of the provisions of this regulation may be punished under Article 92, Uniform Code of Military Justice.

5. Policy. The entry of motor vehicles on Fort Belvoir is permitted by the Installation Commander under the conditions prescribed by this regulation. In any case not covered by this regulation, the traffic laws of the state of Virginia apply. In accordance with DoD Directive 2000.12, DoD Antiterrorism (AT) Program, December 13, 2007, after entering this installation, the driver subjects himself/herself and his/her vehicle to search and inspection by the contract security personnel or law enforcement personnel. Accordingly, the Fort Belvoir Police may:

a. Inspect for mechanical condition, any vehicle that is operated on this installation.

b. Impound, exclude, or remove from the installation any vehicle used as an instrument in crime, suspected of being stolen, abandoned, or operated by a person under the influence of intoxicants or drugs.

6. Responsibility.

a. The privileges of registering a motor vehicle and of operating a motor vehicle on Fort Belvoir will be granted, suspended, or terminated by the Installation Commander or his/her designated representative, in accordance with the provisions of this regulation. The Director of Emergency Services is designated the Installation Commander's direct representative for enforcement, administration of suspension and revocation acts. Unit Commanders will inform the Director of Emergency Services of any information bearing on the registration and driving qualifications of personnel under their command. In the case of civilian personnel, Fort Belvoir directors, commanders of tenant units, and supervisors will furnish information through the Civilian Personnel Advisory Center (CPAC) to the Directorate of Emergency Services, 6080 Abbott Rd, Fort Belvoir, VA 22060-5203.

b. Unit Commanders, Directors, Principal Staff Officers, and Commanders of tenant units will:

(1) Ensure all newly assigned or employed personnel, including personnel on temporary duty with an organization for three days or more are made aware of the contents of this regulation.

(2) Ensure clearance procedures include out-processing with the Visitor Processing Operations Center (VPOC), Bldg 1409 on Pohick Road, when the registrant of a POV is transferred, discharged, assigned lengthy tours outside the Fort Belvoir area, or the vehicle is disposed of.

c. Registrants and operators are responsible for compliance with this regulation.

d. Persons observing traffic violations may register a complaint by telephoning the Fort Belvoir Police at 806-3104/ 3105/ 3106. The location, time, license number, installation decal number (if applicable), and other pertinent data will be provided. Such complaints must be followed up with a written sworn statement detailing the observation or the complaint will not be processed.

7. Definitions.

a. Abandoned Vehicle. Any vehicle that is not moved within 72 hours, has not had noted deficiencies corrected within the prescribed time (normally 72 hours from notification) and vehicles left unattended on emergency routes or otherwise posing an immediate safety hazard as determined by law enforcement personnel. The term "abandoned vehicle" shall also include those vehicles with the conditions listed in paragraph 3a of Appendix A.

b. All-Terrain Vehicle. Any three-wheeled or four-wheeled motor vehicle powered by a gasoline or diesel engine and generally characterized by large, low-pressure tires, a seat designed to be straddled by the operator, and handlebars for steering that is intended for off-road use by an individual rider on various types of unpaved terrain.

c. Authorized Emergency Vehicles. Vehicles of the Fire Department, Fort Belvoir Police, ambulances, explosive ordinance disposal unit, and such other emergency vehicles designated or authorized by the Installation Commander. All warning lights will be visible from the front for a distance of not less than 300 feet when lighted.

d. Cycles. Any vehicle propelled by other than human power, including motorcycle, motor scooter, trikes (three-wheeled motorcycles) and motor driven bicycles having a seat or saddle for use by the operator, and so constructed to use not more than three wheels (regardless of diameter), excluding a tractor, in contact with the surface traveled upon and any four wheeled vehicle weighing less than 500 pounds and equipped with an engine of less than six horsepower.

e. Bicycles. Only those devices propelled by human power, having two or more wheels and a seat height of more than 25" from the ground when adjusted to its maximum height. A bicycle will be a vehicle when operated upon a roadway.

f. Decal. A reflective sticker, bearing letters and numbers, for display on a motor vehicle.

g. License to Operate Motor Vehicles. Any official permit, license, or other documents issued under the laws of any state, the District of Columbia, any territory of the United States, or by any agency of the United States Government, evidencing by possession thereof, that the bearer has qualified as an operator of a specific type vehicle within the category of motor vehicles.

h. No Thoroughfare Streets (Restricted Area). All streets so designated are limited exclusively to use by residents of such areas, by visitors to residents of such areas, by commercial service representatives permitted to serve or called by residents of such areas, or by authorized persons working or training in such areas.

i. On-Post Driving Privileges. The privilege to operate any privately owned vehicle on the installation granted by the Installation Commander.

j. Operator-Driver. Any person while engaged in driving, operating, steering, or otherwise exercising physical control over any vehicle, whether propelled by human power or by other means. This includes persons controlling a vehicle while it is being pushed or towed, regardless of where such control is exercised.

k. Parking-Standing. The halting of any vehicle, other than temporarily, while actually engaged in loading or unloading merchandise or passengers, whether or not the vehicle is occupied.

l. Pedestrian. Any person afoot, including members of a military formation, upon any sidewalk, crosswalk or roadway, whether alone or in a group.

m. Privately Owned Vehicle (POV). Those vehicles belonging to individuals who hold the legal title, firms, co-partnerships, associations, companies, corporations, or other legal entities which may be transported or drawn upon a highway, except devices moved by human power. Vehicles belonging to US Government Military Forces or other US agencies are not POVs.

n. Registration.

(1) Registration Certificate. A certificate or other document issued under the laws of any State, the District of Columbia, any territory of the United States, or by any agency of the United States Government, evidencing by possession thereof that a specific vehicle is registered lawfully and for the period specified on such certificate or document.

(2) Registration Plate (State License Tag). A plate, sign, or other device bearing either numbers or letters and numbers for display on the front and/or rear of a specific vehicle to indicate it is properly registered with the respective state motor vehicle office.

o. Reservation. The terms "reservation" and "installation" when used in this regulation will apply to the entire area within the recorded boundaries of Fort Belvoir and all roadways and streets located therein to include concurrent jurisdiction areas.

p. Revocation or Suspension and Registration Termination of On-Post Driving Privileges. The withdrawal by proper authority of any vehicle's registration (post); such action immediately terminates the registrant's privilege to operate a vehicle on this installation.

q. Right-of-Way. The privilege of immediate use of the roadway. The right of one vehicle or pedestrian to proceed in a lawful manner in preference to another vehicle or pedestrian approaching under such circumstances of direction, speed, and proximity as to give rise to danger of collision unless one grants precedence to the other.

r. Roadway. That portion, exclusive of the berms, curbs, or shoulders of every street, road and highway, intended and constructed for vehicular traffic.

s. School Bus. Any motor vehicle other than station wagon, automobile, truck, or commercial bus, used for the transportation of school children, bearing markings indicating and painted yellow for the purpose for which used.

t. Stop. The complete cessation of all movement.

u. Traffic. Pedestrians, vehicles, and conveyances while traveling on a roadway/highway, either singularly or in groups.

v. Trike. A three-wheeled motorcycle, which is considered a motorcycle for licensing and registration purposes. Must follow all of the safety rules and regulations of a motorcycle as outlined in Section IV, Chapter 8 of this regulation.

w. Vehicle - Motor Vehicle.

(1) Every device, in, upon, or by which any person or property is or may be transported or drawn upon a highway, excepting devices moved by human power and any structure designed for loading on or off to a motor vehicle to provide a mobile dwelling.

(2) Midget, Play-Auto. Any resemblance to an automobile (designed primarily for recreation and not for effective transportation) driven by battery, some form of internal combustion engine, or any means of independent locomotion.

x. Visitor. Persons within the boundaries of the installation for short periods of time who are a guest of, or visitors to, activities or persons assigned to this installation and who are without official affiliation or commercial interest therein, including retired military personnel, sightseers, and military dependents whose sponsors are stationed elsewhere, but excluding those persons in the process of reporting to or departing an assignment to this installation.

y. Other applicable definitions are contained in the Uniform Vehicle Code published by the National Committee of Uniform Traffic Laws and Ordinances, Washington, DC.

SECTION II VEHICLE REGISTRATION

1. Application for Registration.

a. Motor vehicles will be registered according to guidance in AR 190-5. A person who lives or works on Fort Belvoir, or often uses the facilities is required to register his or her vehicle. Also, individuals who access the installation for regular activities such as use of medical facilities and regular recurring activities on the installation should register their vehicles according to Fort Belvoir Visitor Processing Center (VPOC) standard operating procedure, established by the Installation Commander. The person need not own the vehicle to register it, but must have a lease agreement, power of attorney, or notarized statement from the owner of the vehicle specifying the inclusive dates for which permission to use the vehicle has been granted.

b. Registration may be initiated at any time after the vehicle is initially introduced onto the installation.

c. Registration Requirements:

- (1) Valid driver's license recognized by the state of Virginia.
 - (2) Valid uniformed military services identification card or civilian service employment.
 - (3) Proof of insurance which meets the minimum liability requirements or signature on documentation attesting that the vehicle is properly insured.
 - (4) All vehicles operated on the installation will possess a valid state inspection sticker and any other decals that may be required by state or county requirements (e.g., emissions decal, if required). If the vehicle owner is not able to have the inspection done in the state requiring the inspection, the vehicle is required to be inspected in Virginia and possess a Virginia inspection decal unless exempt by law. All vehicles not licensed in Virginia are subject to inspection by law enforcement personnel to ensure compliance with Virginia safety requirements.
 - (5) Military and civilian personnel registering two and three-wheeled motorcycles must meet the same requirement for other motor vehicles and must complete the mandatory motorcycle safety course conducted by the Installation Safety Office (ISO). Motorized bicycles having two or three wheels with operable pedals which may be propelled by human power or motor, rated no more than two-brake horsepower, with a cylinder capacity of 50cc or less need not be registered on post. Operators may register these vehicles with the State of Virginia, through retail sellers who have been authorized to act as agents for the Department of Motor Vehicles.
- e. In accordance with AR 190-5, Motor Vehicle Traffic Supervision, no charge will be made for issuance of registration decals.

2. Motor Vehicle Liability Insurance.

- a. To secure vehicle registration and retain driving privileges on Fort Belvoir, all military and civilian personnel must certify in writing (DA Form 3626) that they possess and will continue to maintain motor vehicle liability insurance which meets the requirements of AR 190-5. Requirements for limits of liability insurance correspond with the State of Virginia.
- b. The VPOC will ensure at the time of initial vehicle registration that the registrant completes DA Form 3626 and that this form is maintained on file until the registrant clears his/her registration.
- c. The VPOC, with a reasonable suspicion that an operator does not meet the minimum motor vehicle liability insurance required by Virginia, may inspect that individual's insurance policy. Failure to produce that policy or proof thereof will be *prima facie* evidence that the minimum insurance standards are not met and that the operator will have his/her driving privileges suspended or revoked.

3. Vehicle Safety Inspection and Safety Standards.

a. All vehicles registered must have a safety inspection from their respective state, if required by that state. All vehicles are subject to inspection and must meet the standards set forth in the Code of Virginia.

b. In the event there is a conflict between the standards set forth in this regulation and those established by Virginia law, Fort Belvoir Police will enforce the stricter standard.

4. Notification of Changes Concerning Registered Vehicles.

a. The owner of any registered vehicle will report any and all changes to the VPOC within three working days. These changes include: color, model number, state tag number, disposal of vehicle, and change or renewal of inspection sticker, if appropriate. Notification will be made in person at the Vehicle Processing Operations Center (VPOC), building 1409, Pohick Road adjacent to Tulley Gate.

b. Departing military personnel who leave dependents in the vicinity of Fort Belvoir will ensure they inform their dependents of the provisions for registration on Fort Belvoir.

c. Personnel placing their vehicles for sale on a used car lot off a military installation, or other location that would result in the vehicle being idle for prolonged time, will remove the registration decals and clear the vehicle through the VPOC. Should the vehicle not be sold the owner may then re-register the vehicle.

d. All personnel who have privately owned vehicles registered on post will clear the vehicle with the VPOC prior to sale, PCS, or ETS. The term clear includes the complete physical removal of the decal from the vehicle. In cases where the person is being reassigned, the decal may be allowed to be retained on the vehicle. However, all accompanying stickers will be removed.

e. Civilian personnel, upon termination of employment or conclusion of participation in the activities for which they were required to register their vehicle, will clear through the VPOC.

5. Registration and Insurance.

a. All privately owned vehicles operated on Fort Belvoir must be duly licensed or registered as provided for by the law of the state of which the owner is a resident or in which the vehicle is registered. No person will register or drive a privately owned vehicle on Fort Belvoir without having on his/her person a valid state driver's license. Owners of the vehicles are responsible for ensuring other persons operating their vehicles are properly licensed. All drivers on the installation will immediately display his/her driver's license, registration, and proof of insurance upon request of law enforcement personnel.

b. If the applicant for registration is other than the owner, he/she must have in his/her possession a notarized document or power of attorney signed by the owner authorizing the applicant to operate and register the vehicle.

SECTION III EMERGENCY VEHICLES

1. Authorized Emergency Vehicles. Authorized emergency vehicles are fire fighting trucks, law enforcement vehicles, ambulances, and other vehicles designated by the Installation Commander appropriately equipped with emergency lights and siren.

2. Operation of Emergency Vehicles.

a. Drivers of authorized emergency vehicles will:

(1) Not use siren or lights unnecessarily.

(2) Obey established speed regulations. Fort Belvoir Police and other emergency vehicles may exceed the established speed regulations in pursuit of law violators or when responding to an alarm or extreme emergency.

(3) Obey all other traffic regulations, except in an emergency they may:

(a) Park in any location.

(b) Proceed through stop signs and make unauthorized turns, provided the vehicle is under control and does not endanger life or property.

(4) Drive in a prudent manner over the posted speed limit providing the vehicle is not operated in an unsafe manner. During emergency calls, officers must respond as quickly and safely as possible without putting themselves or the public at risk.

b. The provisions of this paragraph will in no way protect or exonerate drivers guilty of reckless disregard for the safety of others.

c. Each organization on Fort Belvoir who has authorized emergency vehicles will publish internal SOPs or policies to ensure provisions contained in this chapter are adhered to. The Director of Emergency Services will be furnished a copy of such SOPs or policies.

SECTION IV TRAFFIC LAWS AND ORDINANCES

1. Enforcement.

a. The Fort Belvoir Police assimilate the Virginia State Code for all traffic/moving violations. Violations will be enforced by the United States District Court Violation Notice (DD Form 1805) and will be subject to prosecution in United States Magistrate Court.

b. The Armed Forces Traffic Ticket (DD Form 1408) will be utilized as a warning ticket only by the Fort Belvoir Police. The security/guard forces of tenant units/agencies may issue and track 1408s within their areas with the approval of the Installation Commander.

2. Driver's License.

a. Operators of privately owned vehicles or commercial motor vehicles operated on this installation must possess a valid driver's license as recognized by the State of Virginia and may not have had their privilege to drive in Virginia suspended or revoked. This includes the suspension or revocation of an operator's license by another state.

b. Persons operating government vehicles must possess a valid Fort Belvoir Form 5, Army Driver Improvement Program Card, or a Defer sive Driving Course Card, and a state driver's license.

c. No person shall authorize or acknowledge permission for a motor vehicle owned by him/her or under his/her control to be driven on Fort Belvoir by any person who does not have a valid driver's license.

d. Drivers operating vehicles (to include motorcycles), while in possession of a motor vehicle operator's learning permit, must abide by the laws governing their permit at all times. No exceptions will be made for out-of-state operators.

3. Traffic Control Devices.

a. The Director of Emergency Services, in conjunction with the Director, Directorate of Public Works (DPW), is responsible for the location of all traffic control devices, signs, and pavement markings on this installation. The DPW is responsible for their preparation and location. All traffic control devices and signs will conform to the Manual of Uniform Traffic Control Devices for Streets and Highways, Public Roads Administration and FM 19-25, Military Police Traffic Operations. The DPW will coordinate with the Directorate of Emergency Services prior to changing traffic control devices and signs.

b. No persons without proper authority will attempt to, or in fact erect, alter, deface, knock down, or move any traffic control device, railroad signal or sign.

c. No driver of any vehicle will disobey any traffic control device or sign unless directed by law enforcement personnel or otherwise authorized to do so under this regulation.

4. Parking.

a. Parking is the stopping or standing of a motor vehicle attended or unattended.

b. The following parking violations are addressed by the Virginia State Code and will be enforced by the Fort Belvoir Police:

(1) VSC 46.2-731 - Occupying Handicap parking space without a permit.

(2) VSC 46.2-1239 - Parking within 15 feet of a fire hydrant, entrance to fire station or designated building housing rescue equipment, or an intersection.

(3) VSC 46.2-888 - Impeding the flow of traffic.

(4) VSC 46.2-889 Location of Parked Vehicles. All vehicles will be parked in the direction of traffic with the right side of the vehicle parallel to and no more than 12 inches from the right side of the roadway or curb. Stopping or parking is prohibited except when in compliance with traffic orders or devices in any of the following places or areas:

(a) Upon lawns, grassy areas, and athletic courts unless specifically authorized by competent authority.

(b) In front of public or private doorways and driveways unless loading or unloading cargo or allowing passengers to enter or exit the vehicle.

(c) In a posted loading zone unless engaged in loading or unloading cargo.

(d) In front of a dumpster.

(e) Within 20 feet of a building, unless designated a valid parking area.

(f) Within 15 feet of approach to a stop sign, or in any position that obscures a stop sign.

(g) On sidewalks, crosswalks, or patios.

(h) In housing areas by recreational vehicles (boats, campers, trailers) for periods longer than 12 hours.

(i) In any area not clearly designated as a parking space.

(j) Against the flow of traffic unless clearly designated by sign on a one way roadway.

(k) Where an area has been designated "No Parking" with the painting of a yellow curb.

c. Illegally parked vehicles can and will be tagged for towing after 24 hours.

d. If a vehicle marked with a tow sticker has not moved within the allotted 72 hours, it will be treated as an abandoned vehicle and towed IAW the Abandoned Vehicle Towing Policy set out in Appendix A.

5. Speed Restrictions.

a. In addition to the specific speed limits imposed by this regulation, no person shall drive a vehicle at a speed greater than is reasonable and prudent under prevailing conditions, and without due regard for the actual and potential hazard.

b. Where no special hazards exist, speed limits are established as shown below. Speeds in excess of these limits will be accepted as direct evidence that the speed is not reasonable or prudent and constitutes a violation.

(1) As posted by official signs.

(2) Where no sign is posted:

(a) Parking lots and motor pools - 10 MPH

(b) Service drives (alleys) - 15 MPH

(c) Family housing - 15 MPH

(d) Un-posted roadways - 25 MPH

(e) School zones - 25 MPH

(f) When passing troops in formation - 10 MPH

(g) Maximum speed limits on unpaved roads are 15 MPH unless otherwise posted.

(3) During off-post convoy operations, the following applies:

(a) All tactical vehicles authorized for off-post operation and other military vehicles, will conform to posted speed limits.

(b) Maximum catch-up speed for vehicles in convoy is 5 MPH over the maximum speed. Lead vehicles must adjust speed downward to facilitate catch-up to avoid speeding in excess of 5 MPH over maximum speed.

(c) All speeds must be adjusted downward when surface and weather conditions dictate.

c. Except for reasons of safety, no person shall operate a motor vehicle at a reduced speed sufficient to impede or block the normal and orderly movement of traffic. Reasonable allowance will be made for slow moving off-road vehicles (i.e., Mitsubishi Mighty Mite and Cushman) to operate on designated roads on Fort Belvoir.

6. Operation of Vehicles.

a. Privately owned vehicles will not be operated on off-road areas or other areas marked off limits to privately owned vehicles.

b. All motorists will comply with lane usage signs and/or arrows on pavement.

c. No person will, while operating a motor vehicle, willfully fail or refuse to comply with any lawful order or direction of a law enforcement official acting in the performance of their duty or other designated traffic control personnel or device directing, controlling, or regulating traffic.

d. "U" turns are prohibited at intersections, upon any curve, or near the crest of a grade by any vehicle where such vehicle is not clearly visible for at least 500 feet.

e. The driver of any motor vehicle emerging from an alley, driveway, or building shall stop such vehicle immediately prior to driving out on the sidewalk or areas extending across said alley, driveway or building and yield the right-of-way to any pedestrian or other traffic before entering the roadway.

f. Persons riding on motorcycles, bicycles, skateboards, rollerblades, or any like vehicle will not attach themselves to any vehicle on a roadway.

g. Vehicles will be driven in the right hand lane(s) except when passing another vehicle proceeding in the same direction, when the right half of the roadway is closed to traffic or when so directed by one-way traffic signs.

h. The driver of a vehicle may overtake and pass another vehicle on the right only when the vehicle being overtaken is making or is about to make a left turn or upon a street with sufficient width for two or more lanes of moving vehicles in each direction. Passing on the right is authorized only where the movement can be made safely, and in no event will it be made by driving off the main traveled portion of the roadway.

i. No vehicle will overtake and pass another vehicle or be driven to the left side of the roadway, under the following conditions:

(1) When the left side of the roadway is not clearly visible and free of oncoming traffic, so that passing can be accomplished without interfering with the safe operation of any vehicle.

(2) When approaching the crest of a grade, hill, or curve where the driver's view is obstructed.

(3) Where official signs or center markings prohibit passing.

j. Vehicle operators will not pass a school bus in either direction when it is stopped to discharge or pick up passengers.

k. The driver of a motor vehicle shall not follow another vehicle more closely than one vehicle length for every 10 MPH in speed.

l. Operators of vehicles will use headlights between sunset and sunrise and at any other time when persons and vehicles are not clearly discernible at a distance of 500 feet to include when utilizing windshield wipers in inclement weather.

m. No vehicles will be driven over an unprotected fire hose, except at the direction of the Fire Department Official in command.

n. Headlights will be dimmed whenever a vehicle approaches an oncoming vehicle within 500 feet and when following a vehicle within 200 feet, except when overtaking and passing. When approaching military outposts or gate buildings, only parking lights will be used.

o. Vehicles will not be operated if more than three persons, including the driver, are in the front seat of a vehicle with the gearshift lever on the steering column, or two persons when the gearshift is located on the floor of the vehicle. When a vehicle is equipped with seat belts, the number of occupants in the driver compartment will not exceed the number of seat belts provided.

p. No person shall operate a motor vehicle when normal forward or rear vision is obstructed by frost, ice, snow, mud, or other substances on the windshield, rear window, or rearview mirrors.

q. Vehicles must not have any signs, other than those required by law, posted or other non-transparent material on the front windshield, side wings, side or rear windows that will block the operator's view.

r. Military vehicles 3/4 ton and over will have a guide while backing. Other military vehicles with limited or obstructed driver's vision to the rear will also use a ground guide while backing and will signal with the vehicle horn.

s. The following limitations on backing will apply:

(1) Backing into an intersection or over a crosswalk is prohibited.

(2) Backing from a parked position into a traveled portion will only be executed after the driver has ascertained that the roadway is clear of approaching traffic.

(3) Operators will ensure that any vehicle being backed is clear of all obstacles before backing movement starts.

t. Motorcycles or power-operated bicycles will not be operated abreast of any other vehicle utilizing the same lane.

u. Vehicle operators on the installation and all operators of government vehicles shall not use cell phones unless the vehicle is safely parked or unless they are using a hands free device. The wearing of any other headphones, earphones or other listening devices (except for hands-free cellular phones) is prohibited.

v. Music must not be played from vehicles at a volume that disturbs other motorists or pedestrians. Music that can be heard at a level loud enough to be heard at a distance of 100 feet from the vehicle is considered a disturbance of the peace and violators will be cited.

7. Right-of-Way.

a. The driver of a vehicle approaching an intersection shall yield the right-of-way to the vehicle which has entered the intersection from a different street or roadway, or is so close as to constitute a traffic hazard.

b. When two vehicles enter the intersection from different roadways. Approximately the same time, the driver of the vehicle on the left will yield the right-of-way to the driver of the vehicle on the right, if no traffic control device is posted.

c. The driver of a vehicle approaching an intersection marked with a "Yield Right of Way" sign will slow to a speed of not more than 15 MPH and must yield the right-of-way to another vehicle approaching the intersection from the right or left which is close enough to constitute an immediate hazard.

d. The driver of a vehicle within an intersection who intends to make a left turn will yield the right-of-way to any vehicle approaching thereto which may constitute a hazard. This includes proceeding after a signal light has changed from red to green.

e. Vehicles will stop at a marked crosswalk or at an intersection to permit a pedestrian in crosswalk or intersection to cross the roadway. The driver of any vehicle approaching from the rear will not overtake or pass such stopped vehicle.

8. Motorcycle Safety.

a. Operators of privately or government-owned motorcycles, mopeds and trikes (three-wheeled motorcycles) must be currently licensed by civil authorities to drive motorcycles or mopeds on public roadways, except where not required by local laws. Mopeds will not carry passengers unless specifically designed to do so.

b. Each driver of a privately or government-owned motorcycle, trike or moped will be required to satisfactorily complete an Army-approved motorcycle safety course. The course will consist of classroom instruction, hands-on training, and the successful completion of hands-on and written evaluation.

c. The document verifying course completion will be carried at all times by the driver to verify training completion.

d. Motorcycles, trikes and mopeds must have headlights turned on at all times.

e. Soldiers will properly wear a DOT approved helmet whenever and wherever (on or off post) they operate or ride a motorcycle, trikes or moped. Civilian personnel must wear a helmet while driving or riding as a passenger on a motorcycle, trikes or moped on Army installations or while on government business off the installation. The Army and Air Force Exchange Service, the Navy Resale System, and the Marine Corps Exchanges offer for sale only those helmets that meet at least the DOT standards.

f. Soldiers will wear proper eye protection, full-fingered gloves, long trousers, long-sleeved shirt or jacket. A high-visibility safety vest or jacket that is fluorescent in color, (orange, yellow, green or pink), with retro-reflective qualities that can be seen from the front, sides, and rear, must be worn at all times. Shoes of sturdy construction are required. "Flip-flops", sandals, open-toe shoes, loafers and canvas tennis shoes are not authorized. Leather boots or over-the-ankle shoes are highly recommended whenever and wherever a motorcycle, trikes or moped is operated. Civilian personnel must wear the same protective clothing specified for Soldiers when operating or riding a motorcycle, trikes or moped on Army installations or while on government business off the installation. Proper eye protection includes shatter resistant glasses or a face shield attached to the helmet. A motorcycle, trikes or moped windshield or fairing is not considered proper eye protection.

g. Government-owned motorcycles and those motorcycles, trikes and mopeds registered on an installation by Soldiers must have two rearview mirrors (one mirror on each side). Privately-owned motorcycles, trikes and mopeds operated on a military reservation must also have two rearview mirrors (one mirror on each side).

h. Motorcycle, trikes and moped safety requirements do not apply to bicycles; however, bicycle riders, skateboarders, and rollerbladers will wear an approved helmet and are encouraged to use other protective equipment listed in paragraph 7f.

i. The use of hand held cellular phones, headphones or earphones while driving a motorcycle, trikes or moped on Army installation roads and streets is prohibited.

9. Traffic Rules for Bicyclists, Rollerbladers, Scooters and Skateboarders.

a. Bicyclists, rollerbladers, skateboarders and scooter riders are required to obey all traffic signals, signs, and devices except when dismounted, at which time the rules pertaining to pedestrians will apply.

b. A bicyclist, rollerblader, skateboarder or scooter rider will ride as near to the right of the roadway as practical, exercising caution when passing a standing vehicle.

c. A bicyclist, rollerblader, skateboarder or scooter rider emerging from a driveway or alleyway will come to a complete stop and yield the right-of-way to approaching traffic.

d. Bicyclists will not ride two abreast.

e. A bicycle being used at night will be equipped with a suitable headlight and tail light or red reflector.

f. Every bicycle must be equipped with working brakes.

g. Riding double on a bicycle is prohibited with the exception of tandem built bicycles; however, child carriers are authorized.

h. Bicycle riders, rollerbladers, skateboarders and scooter riders will wear an approved helmet and are encouraged to use other protective equipment listed in paragraph 7f.

i. Bicyclists, rollerbladers, scooter riders and skateboarders are prohibited from wearing headphones or earphones.

j. Rollerblading, skateboarding and scooter riding are prohibited on all installation roads where the posted speed limit is 30 MPH or more.

10. Traffic Rules for Pedestrians.

a. Pedestrians will obey all traffic control devices unless otherwise directed by law enforcement personnel.

b. No pedestrian will leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impractical and/or unsafe for the driver to yield.

c. Pedestrians will use crosswalks when available to cross streets. Where sidewalks are not provided, pedestrians will walk only on the left side of the roadway facing approaching traffic. Pedestrians walking on roadways where sidewalks are not provided will yield right-of-way to all traffic upon the roadway.

d. The driver of a vehicle emerging or entering an alley, building, private road or driveway will yield the right-of-way to any pedestrian approaching any sidewalk extending across such alley, building entrance, road or driveway.

e. Children are prohibited from playing on roadways.

f. Runners are prohibited from wearing headphones while running on any roadways on Fort Belvoir. Headphones may only be worn by runners while running on tracks or approved running paths.

11. Miscellaneous Instructions.

a. A vehicle will not follow within 500 feet of a fire fighting vehicle responding to a fire, vehicle or airplane accident or other area of emergency, or park in such a manner as to create a traffic hazard or interfere with law enforcement officers, firefighters, rescue workers, or others whose duty it is to deal with such emergencies.

b. Litter, trash, or other refuse will not be thrown from any vehicle, to include cigarettes and cigars.

c. Midget, play-auto vehicles are prohibited on all installation roads where the posted speed limit is more than 15 MPH.

d. All terrain vehicle use is prohibited on the installation. The only exceptions are ATVs that are government owned and operated by fire, police and emergency medical personnel used specifically to support the DES mission, or by permission of the Installation Commander.

12. Accidents.

a. Except as provided in paragraph c below, the operator or owner of a vehicle involved in an accident will stop immediately as close to the scene as possible without obstructing traffic. The operator will:

- (1) Render reasonable assistance to any person injured.

(2) Report the accident to the Fort Belvoir Police (703-806-3104/3105/3106) giving name, rank, social security number, organization, and location of the accident. In cases involving civilian employees, the above will apply with the exception that section of employment and address will be given instead of rank, organization, and social security number.

(3) Remain at the scene until released by law enforcement personnel.

b. The driver or owner of any vehicle involved in an accident will give name, address and vehicle license number, and exhibit his operator's license upon request to any person injured; to any occupant of the vehicle collided with; or to any person acting for such persons.

c. The driver of a vehicle which has damaged an unattended vehicle will stop immediately and attempt to locate the owner. If the owner cannot be located, the driver of the vehicle will place a written notice containing his/her name, address, and phone number in a conspicuous place on the other vehicle. The driver will also provide a written statement of the circumstances and report the incident to the Fort Belvoir Police as soon as possible.

d. If the accident involves on-duty personnel, government vehicles, or property damage, the accident scene will be left intact pending arrival of law enforcement personnel.

13. Snow and Ice Emergencies. During periods of snow and ice emergency, the Installation Commander may close roads except for emergency vehicle use in accordance with FB Reg 420-12. After the determination that installation road conditions are hazardous and roads are closed, it will be unlawful for any driver to obstruct the flow of traffic due to lack of adequate traction equipment. For the purpose of this provision, snow tires, chains, or four-wheel drive will be considered adequate equipment. Vehicles left abandoned during such periods may be towed by civilian wrecker at the owner's expense or moved by military emergency service vehicles. In such cases, police are not required to "tag" vehicles or give advance notification. They will, however, attempt to notify the owner of the action taken and where the vehicle is located.

14. Safety Belts/Child Restraints.

a. All occupants of both government and privately owned vehicles operating on Fort Belvoir are required to utilize seat belts. Restraint systems are required in cars manufactured after model year 1966. Law enforcement or security personnel may deny access to post to any person who fails to comply with this requirement. Failure to wear seat belts may result in disciplinary action or suspension/revocation of on post driving privileges.

b. Infants and children under 40 pounds or four years of age must be seated and restrained in an adequate child restraint seat.

SECTION V MOTOR VEHICLE SUPERVISION AND ADMINISTRATION

1. Report of Traffic Violations.

a. It is the responsibility of the Fort Belvoir Police to enforce traffic regulations; however, all personnel are encouraged to assist in the enforcement program by reporting observed violations to the Fort Belvoir Police Desk (703-806-3104).

b. The Directorate of Emergency Services is responsible for maintaining a Vehicle Registration and Driver Record (DA Form 3626) on all drivers involved in parking and traffic violations and traffic accidents.

2. Administrative Actions.

a. All personnel who operate a military or privately owned vehicle on Fort Belvoir, to include concessionaires and commercial concerns or their authorized representatives who are granted access to Fort Belvoir, are subject to appropriate action for violations of this regulation.

b. Any person(s) who has their privately owned vehicle or installation driving privileges suspended or revoked may also have their permit to operate a government vehicle suspended or revoked. However, such action will be considered on a case-by-case basis by the unit commander or supervisor.

3. Suspension or Revocation of Installation Driving Privileges.

a. Suspensions and revocations will be imposed in accordance with AR 190-5.

b. Violations of suspension or revocation will be handled in accordance with AR 190-5, paragraph 2-12.

c. The Installation Commander has specifically delegated authority to the Staff Judge Advocate to impose suspensions, revocations, and adjudication procedures of installation driving privileges in accordance with AR 190-5.

4. Restoration of Driving Privileges.

a. Application of military personnel for restoration of driving privileges will be submitted through channels to the Installation Commander. Applications will be

reviewed by the Directorate of Emergency Services and recommendations made to the Installation Commander. Applications by dependents will be initiated by the sponsor and processed in the same manner as for military personnel.

b. Civilian employee applications for restoration of driving privileges other than for dependents will be submitted, with the appropriate recommendation of their supervisor, to the Installation Commander.

c. Application for restoration of driving privileges for all other individuals will be submitted to the Directorate of Emergency Services and will be forwarded to the Installation Commander with appropriate recommendations.

**Appendix A
ABANDONED VEHICLES**

1. Purpose. The purpose of this Appendix is to provide instructions for the impoundment and disposition of motor vehicles.

2. Scope. This applies to all personnel performing law enforcement duties.

3. Policy.

a. A vehicle will be determined as abandoned when any of the following conditions apply to a vehicle found on Fort Belvoir:

- (1) No registration.
- (2) Vehicle registration has expired and no grace period applies.
- (3) Temporary registration has expired.
- (4) Registration plates of another vehicle are displayed.
- (5) Any unattended vehicle that blocks traffic.
- (6) Any vehicle illegally parked on Government property for more than 72 hours.
- (7) Any vehicle in a state of disrepair or inoperable condition, or that creates an unsafe condition (e.g., on jack stands).

b. Specific violations and conditions under which a vehicle may be towed:

- (1) Any vehicle that interferes with street cleaning, natural disaster/fire operations or snow emergency routes.
- (2) Any vehicle which has been used in a crime or contains evidence of criminal activity.
- (3) Any vehicle whose owner has been apprehended and unable or unwilling to remove his/her vehicle.
- (4) Any vehicle disabled by a traffic accident.
- (5) Any vehicle with expired state inspection sticker.

4. Procedures. Once a vehicle has been determined to be abandoned, the following action will be taken:

- a. DD Form 2504, Abandoned Vehicle Notice, and FB (PM) Label 3, Police Tow Sticker, will be conspicuously placed on the vehicle.
- b. Vehicles tagged with DD Form 2504 will have the VIN and/or license checked through NCIC in order to identify the owner. The NCIC results will be attached to the second copy of DD Form 2504.
- c. The owner will be allowed 72 hours from the time and date the vehicle is tagged to remove the vehicle before it is towed at the owner's expense to a designated location.

5. Evidence Impoundment Procedures

- a. Prior to an abandoned vehicle being impounded as evidence, a complete inventory will be conducted on the vehicle and its contents.
 - (1) A DD Form 2506, Vehicle Impoundment Report, will describe the exterior condition of the impounded vehicle (i.e., dents, scratches, gouges) and any deficiencies (i.e., broken headlamps, flat tires, and missing hubcaps) noted on the vehicle.
 - (2) Sub-voucher. A DA Form 4137 will be completed to receipt for any high value property that may be within the vehicle. These items will then be removed from the vehicle and released to the property custodian.
- b. In the event that a vehicle is brought to the police station evidence impound lot after normal duty hours, the above stated forms will be completed by the law enforcement officer directly involved with the investigation. In every case where a vehicle is impounded as evidence, a blotter entry will be made and a DA Form 3975, Military Police Report will be completed.

6. Disposition. Vehicles not returned to their owners or lien holders shall be disposed of in accordance with 10 USC 2575, DoD 4160.21-M and Joint Army Regulation 190-5.