



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

REPLY TO
ATTENTION OF

IMNE-BEL-HR

4 November 2010

MEMORANDUM FOR US Army Belvoir Garrison Personnel

SUBJECT: Fort Belvoir Policy Memorandum #9, Suicide Prevention and Awareness

1. REFERENCES.

- a. Army Regulation (AR) 165-1, Chaplain Activities in the United States Army, 3 December 2009.
- b. AR 600-63, Army Health Promotion, 7 May 2007, Rapid Action Revision (RAR) 20 September 2009.
- c. AR 600-85, Army Substance Abuse Program (ASAP), 2 February 2009, Rapid Action Revision (RAR) 2 December 2009.
- d. DA Pamphlet 600-24, Suicide Prevention and Psychological Autopsy, 24 November 2009.
- e. IMCOM Policy Memorandum 600-24, Suicide Prevention and Reporting Requirements for Investigations into Suicidal Behavior, 8 July 2010.
- f. IMCOM Community Campaign Plan (IMCP) 2010-2017, version 2.0, October 2010.

2. PURPOSE. To provide supplemental guidance for staffing, training, reporting requirements and other responsibilities for the Fort Belvoir Suicide Prevention and Awareness Program in accordance with (IAW) IMCP version 2, Line of Effort (LOE) 1 - Soldier, Family and Civilian Readiness.

3. APPLICABILITY. This guidance applies to Soldiers, Family Members, and civilian employees affiliated with Fort Belvoir.

4. POLICY.

a. Background. IAW AR 600-63, Chapter 1, para 1-5a, "The goal of the Army Health Promotion Program is to maximize readiness, war fighting ability, and work performance." Suicide prevention is the concern of every leader, commander, supervisor, Soldier, and Army civilian. This program supports the Army's goal to reduce the suicide risk for Soldiers, and Family Members. The establishment of a coordinated program for suicide prevention at every installation is required IAW regulatory guidance.

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b. Staffing. Suicide prevention programs require a full-time staff member for administration of the program. Fort Belvoir's Suicide Prevention Program Manager (SPPM) will:

(1) Administer the suicide prevention program for both military and civilian members with the goal to reduce suicides.

(2) Serve as the presiding officer of the Suicide Prevention Task Force and coordinate the efforts of task force members.

(3) Serve as a member of the Community Health Promotion Council for the suicide prevention program by providing input on issues.

(4) Track the training of all Ask, Care, and Escort (ACE)-certified personnel and ACE training for the installation, state, and Regional Support Command (RSC).

(5) Serve as the point of contact for program information and advisor to the garrison commander and mission partner organizations.

(6) Integrate suicide prevention into Community, Family, and Soldier support programs as appropriate.

(7) Coordinate with internal and external organizations to share information, trends, best practices, lessons learned, and training developments.

(8) Track the number of suicides, attempted suicides, and Serious Incident Reports (SIRs) IAW IMCOM Policy Memorandum 600-24.

c. Suicide Intervention Training.

(1) Each mission partner organization is strongly urged to appoint one Officer, Non-Commissioned Officer (NCO) or civilian employee to attend training. The names of the appointees must be submitted to the SPPM. Leaders should appoint individuals who are mature and approachable. These individuals will be available to identify problems and refer personnel in crisis to an appropriate source for help.

(2) Commanders and managers will provide suicide prevention training annually to all employees. Training should include referral procedures for the purpose of intervention for individuals appearing at risk for suicide. Leaders will implement referral procedures so all Soldiers and civilian employees will know how to refer individuals appearing at risk of suicide to personnel trained in suicide intervention.

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d. Reporting. Organizations will provide a copy of the Army Installation SIR to the SPPM. The SPPM will provide copies of all SIRs to the ADCO to be compiled with the monthly report and submitted to the Garrison Commander. The Garrison Commander will notify the Commander, HQ IMCOM of all suspected suicides, suspected attempted suicides, and expression of suicidal ideation. Notifications must be submitted via e-mail with a courtesy copy to the Deputy Commanding General, Executive Director, Chief of Staff, G-3, and Staff Judge Advocate.

e. Responsibilities. Unit commanders and directorate leaders are responsible for integrating and synchronizing unit and community suicide prevention programs and awareness activities. Seeking help should be seen as strength, not a weakness. Units should post listings of available local and national resources and outreach programs on bulletin boards.

5. PROPONENT. The proponent for this policy is the Directorate of Human Resources. The point of contact is the Alcohol and Drug Control Officer at (703) 805-5454 or DSN 655-5454.



JOHN J. STRYCULA
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Commanding