DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

REPLY TO
ATTENTION OF

IMBV-MW 15 August 2012

MEMORANDUM FOR US Army Fort Belvoir Personnel

SUBJECT: Fort Belvoir Policy Memorandum #42, Consumption of Alcohol at Organizational Functions

1. References.

a. AR 600-85, The Army Substance Abuse Program, 2 February 2009

b. AR 215-1, Military Morale, Welfare and Recreation Programs and Nonappropriated Fund Instrumentalities, 24 September 2010

2. Purpose. To provide guidance to garrison and mission partner activities on consumption of alcohol on Fort Belvoir at organizational events during duty hours.

3. Applicability. This policy memorandum applies to all garrison and mission partner organizations on Fort Belvoir.

4. Responsibilities. Individual organizations will ensure compliance.

5. Policy and Procedure.

a. Garrison Organizations. Any garrison activity seeking to serve alcohol at an organizational event on the installation during normal duty hours will submit a written request through the Directorate of Family and Morale, Welfare and Recreation (DFMWR) to the garrison commander. Request will designate a responsible person who will ensure the following:

(1) Attendees are briefed on the hazards of drinking and driving and cautioned to limit alcoholic consumption to ensure they do not return to work impaired.

(2) Individual alcohol consumption remains within acceptable limits.

(3) Only beer and wine are served.

(4) Food and non-alcoholic beverages are also served.

(5) There will be no possession or consumption of alcohol by persons under age 21.

(6) No alcoholic beverages are sold.

b. Mission Partner Organizations.

(1) Mission partner activities seeking to serve alcohol at an organizational event on the installation during normal duty hours must seek approval from the first general officer (GO) or senior executive service (SES) member in their own chain of command or supervision IAW AR 600-85. If that approval authority is not reasonably available to take action on the request, the organization may submit its request to the garrison commander. The request should include the name of the individual responsible for ensuring the provisions stated in paragraph 5a (1)-(6) are met.

(2) Use of DFMWR facilities. A mission partner activity seeking to use a Fort Belvoir DFMWR facility for an organizational event with alcohol during duty hours must provide DFMWR a copy of the written approval from its own GO, SES member, or garrison commander. Mission partner activities seeking to use Fort Belvoir DFMWR facilities must comply with the provisions of paragraph 5a (1)-(6).

6. Proponent. The proponent for this policy is the Directorate of Family and Morale, Welfare and Recreation at 703-805-2532.

GREGORY D. GADSON
Colonel, FA
Commanding