DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

REPLY TO
ATTENTION OF

IMBV-EO 30 October 2012

MEMORANDUM FOR US Army Fort Belvoir Garrison Personnel

SUBJECT: Fort Belvoir Policy Memorandum #1, Garrison Commander's Open Door Policy

1. REFERENCE. AR 600-20, Army Command Policy, 18 March 2008, RAR: 20 September 2012.

2. PURPOSE. To provide guidance to all Fort Belvoir garrison personnel on the Commander's Open Door Policy.

3. APPLICABILITY. This policy statement applies to all military and civilian personnel assigned to or under the control of this command.

4. POLICY. All military and civilian members of this garrison have the opportunity to personally speak with the Commander to present facts, concerns, problems of a personal or professional nature, or issues that the individual has been unable to resolve at a lower level. This right may not be denied at any subordinate level for your prior participation in the EO/EEO process with your own complaint or if you gave a statement on behalf of another employee.

5. PROCEDURES.

a. Problem solving is an inherent responsibility of command. Soldiers and employees should normally resolve problems and concerns by working through the chain of command or other support agencies. If an individual is reluctant to discuss a problem with a member of his/her command chain, other channels such as the Inspector General, Staff Judge Advocate, Chaplain, Union Representative, Equal Opportunity Advisor, Equal Employment Opportunity Specialist, and Fort Belvoir Counseling Center are also available to provide assistance. For an appointment with me, contact my office at 703-805-2052.

b. This policy memorandum will be permanently posted on all official bulletin boards.

c. Each of you must actively support the policies and principles of EO and EEO to ensure continued progress is made in these important programs. Your individual dedication and commitment to the program provides a sound basis for use to achieve our stated goals and objectives as outlined in the EO/EEO Affirmative Action Program Plans.

6. PROPONENT. The proponent of this policy is the Equal Opportunity (EO) Office at (703) 805-2288/5390 or the Equal Employment Opportunity Office (EEO) at (703) 805-2006.

GREGORY D. GADSON
Colonel, FA
Commanding